



TOWN OF NORWAY

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TOWN OF NORWAY COUNCIL MEETING

Via Conference Call/Virtual: 720-740-9696 Pin# 581 4891

Playback #: 720-740-9889 Pin# 581 4891

January 4, 2021 - 7PM

MINUTES

1. **Meeting called to Order** at 7:05 PM by Mayor Clemons.
2. **Members Present:** Mayor Tracie Clemons, Councilperson Gregg Covington, Councilperson Berley James, Councilperson Bonnie Fogle, and Councilperson Elect Kelvin Crosby
3. Councilperson Bonnie Fogle led the Invocation.
4. Mayor Clemons asked that Executive Session be added to the Agenda and that the Agenda be approved. Councilperson Covington made the motion to accept the Agenda with the changes. Councilperson James seconded the motion. All in favor, so moved.
5. Mayor Clemons asked Council members to review the minutes from the previous meeting and special meeting. Councilperson James made the motion to accept the minutes. Councilperson Fogle pointed out a typo on her name in the Minutes for the Special Meeting and asked that it be corrected and then seconded the motion. All in favor, so moved.
6. **Swearing in of Councilmember:**
 - a. **Norway Councilperson** – District 2: Kelvin Crosby. Mayor Clemons swore in Councilperson Kelvin Crosby and then congratulated him on his position. Other members of Council also offered congratulations and welcomed Councilperson Crosby aboard.
 - b. **Election and Appointed Committee Chair Positions**
 1. **Election of Mayor Pro-tem.** Councilperson Fogle made a motion to elect Councilperson Berley James as Mayor Pro-Tem. Councilperson Covington seconded the motion. All in favor, so moved.
 2. **Appoint Municipal Clerk/Treasurer** – Mayor Clemons appointed Dee Gore.
 3. **Appoint Park & Recreation** – Mayor Clemons appointed Councilperson Kelvin Crosby.
 4. **Appoint Street Sanitation** – Mayor Clemons appointed Councilperson Berley James.
 5. **Appoint Police, Water/Wastewater, Ways & Means (Finance)** – Mayor Clemons appointed herself chair over these committees and shared that it is at the discretion of the Mayor who to appoint to these positions and that all standing members of Council are part of the committee.
7. Mayor Clemons reviewed the Treasurer's Report (Attachment 1 provided to Council in sperate email). Councilperson Covington made the motion to accept the report. Councilperson James seconded it. All in favor, so moved.
8. **Department Reports**
 - a. **Police Department:** There was no report at this time.
 - b. **Water Department:** Mayor Clemons reported that the Town has submitted the permit to tie in

the lines at Winchester, Hunter, & Maple. Then the project should be complete. All tests have come back from the wastewater plant and there are no issues. We are in compliance. We had a few waterline breaks over the holidays. Mayor Clemons stated that the Public Works department worked diligently to get the lines repaired and service restored. Mayor Clemons reported that the town is continuing with the fire hydrant flushing. She asked that the citizens be patient as we go through this process. Mayor Clemons also gave instructions to citizens on what they needed to do with their waterlines once the hydrants had been flushed.

- 9. Unfinished Business:** Mayor Clemons stated that this was the second reading of Town Ordinance 2020-005: Loan Agreement. Mayor Clemons reported that the changes had been made to the Ordinance and now the address, latitude and longitude are in the Ordinance. Mayor Clemons stated that once the second reading was done and approved that it would be signed. Councilperson James made a motion to accept the Ordinance and Councilperson Covington seconded it. All in favor, so moved.
- 10. New Business:** The following items were discussed and voted on. Please see attachments for all the information:
- a. Approval of Town Hall Business Hours (Attachment 2)
 - b. Approval 2021 Norway Council Meeting Schedule (Attachment 3)
 - c. Appointed Committees (Attachment 4)
 - d. Acceptance List of Councilpersons & Updated District Map (Attachment 5)
 - e. Acceptance List of Organizations in Norway (Attachment 6)

Councilperson Fogle made the motion to accept all the attachments. Councilperson James seconded the motion. All in favor, so moved.

- 11.** Mayor Clemons opened the floor for Public Comments. There were none.
- 12. Announcements:** Mayor Clemons thanked everyone that participated in the Adopt a Palm program. She reported that Dominion Energy will be coming to remove the Towns Christmas decorations and the lights off the town Christmas tree but said that anyone who had adopted a palm could keep their lights up for the duration.
- 13. Executive Session:** Councilperson Fogle made the motion to move to Executive Session Councilperson James seconded the motion. All in favor, so moved. Council moved to Executive Session at 7:45 pm. Motion made by Councilperson James to come back from Executive Session. Councilperson Fogle seconded the motion. All in favor, so moved. Council returned from Executive Session at 8:13 pm. No action was taken.
- 14. Adjournment:** Councilperson James made the motion to adjourn the meeting. Councilperson Covington seconded the motion. All in favor, so moved. Meeting adjourned at 8:14 pm.

Date Accepted: February 1, 2021

Tracie M. Clemons, Mayor

Bonnie Fogle, Councilperson

Gregg Covington, Councilperson

Berley James, Councilperson

Kelvin Crosby, Councilperson

Donna J. Lynch, Clerk