

MINUTES
TOWN OF NORWAY COUNCIL MEETING
MAY 5, 2020

1. Mayor Tracie M. Clemons called the virtual meeting to order at 7:02pm.
2. Members Present: Mayor Tracie M. Clemons, Councilperson Bonnie Fogle, Councilperson Gregg Covington, and Councilperson Travis Golden.
3. The invocation was led by Councilperson Bonnie Fogle.
4. Councilperson Gregg Covington made a motion to accept agenda as written; seconded by Councilperson Bonnie Fogle. All in favor, so moved.
5. Mayor Clemons asked Council to review minutes and comment if necessary. Councilperson Bonnie Fogle made a motion to accept the March 2, 2020, minutes as written. Councilperson Gregg Covington seconded. All in favor, so moved.
6. Mayor Clemons asked Council to review the Treasurer's Financial Report. She shared the following balances: \$292.82 in the General Fund; \$1,611.53 in Public Service Commission Fund. Councilperson Gregg Covington made a motion to accept Financial Report; seconded by Councilperson Travis Golden. All in favor, so moved.
7. Department Reports
 - a. Police Department Report was presented by Chief Bradley Wilke. The Norway Police Department has implemented new changes to include uniforms, vests, and badges. Chief Wilke has applied for approximately \$40,000 in grants to aid in purchasing equipment and needed supplies for officer safety. The Chief is still working with Orangeburg County to transition to One Solution. Traffic Court will resume May 13, 2020, at 6:30pm. The Police Department's assistance has been requested by HKT personnel to participate in a parade for 2020 graduates. Further discussion and details will follow. Officers are writing traffic offenses in accordance with state statutes and not Town ordinances pertaining to traffic. The Chief made clear all other Town ordinances remain in effect. The Police Department continues to enforce the Governor's orders pertaining to COVID-19. Chief Wilke requested Council approve a letter to extend the jurisdictional area for traffic related violations to three miles outside Town limits. This extension will only pertain to roadways and not residents. Mayor read the letter to Council and attendees. Discussion followed. Councilperson Gregg Covington made a motion to accept the three mile extension and

approve letter requesting same from County. Councilperson Bonnie Fogle seconded. All in favor, so moved.

- b. Water Department Report was presented by Commissioner Travis Golden. The Winchester Avenue Improvement Project update was discussed. The project will encompass Third Street to Winchester Avenue to Cory Road, then Maple Street, Kinard Street, and Hunter Street to Winchester Avenue. Hydrants, valves, and taps will be replaced in this area. The process will be slow and we are hopeful disruption of service will be minimal. Commissioner Golden described procedures required to put new lines in service. Videos have been posted on social media showing what has been found in lift stations causing blockages. Improvement has been noted, but more needs to be done. Commissioner Golden also wanted to remind customers that although the Governor suspended disconnection of services due to non-payment, water bills still need to be kept current where possible or payments made to ease the overdue balance because disconnects will resume in the near future.

8. Old Business:

The Mayor announced the plan to set up a website through the company out of Georgia fell through. Mayor Clemons said she is now working the state of South Carolina to set up a website which will give us a web address extension of sc.gov. Projected date of completion is June 30, 2020.

9. New Business:

- a. 2020 Spring Round Community Development Block Grant (CDBG) Resolution. The Mayor stated the Town is applying for another CDBG grant for the spring time frame. This grant would include new water lines for Harrison Avenue and completing water lines on Winchester Avenue. A resolution must be drafted and signed by the Town as a first step toward this new grant. Mayor Clemons read the proposed resolution. Councilperson Bonnie Fogle pointed out that Winchester Avenue needed to be added to the verbiage. Councilperson Travis Golden made a motion to accept Resolution 2020-003 with the Winchester Avenue addition; Councilperson Bonnie Fogle seconded. All in favor, so moved.
- b. CDBG Public Hearing #1 (Needs Assessment), May 18, 2020 @ 7pm. After the resolution has been passed by Council, a Needs Assessment public hearing must be held to allow community involvement. The Mayor is working with Nathaniel Foutch of Lower

Savannah Council of Governments (LSCOG) to coordinate. The location will be decided and announced via social media. Councilperson Gregg Covington made a motion to accept the Public Hearing scheduled for May 18, 2020 at 7pm, location TBD. Councilperson Travis Golden seconded. All in favor, so moved. Location of Public Hearing will be announced on social media.

- c. CDBG Public Hearing #2 (Application Informational), June 4, 2020, @ 7pm via conference call. The next phase of the CDBG process requires a second public hearing be held to define the application process. Mr. Foutch with LSCOG requested this hearing be conducted via conference call. Councilperson Bonnie Fogle made a motion to accept the Public Hearing scheduled for June 4, 2020, at 7pm via conference call. Councilperson Travis Golden seconded. All in favor, so moved. Information concerning the call will be published on social media.
- d. COVID-19 Updates. Mayor Clemons stated the Town will continue to abide by the Governor's directives as it relates to the coronavirus pandemic. And, although the Governor has relaxed the Stay at Home/Work order, Gibson's Food Station will remain closed until Mr. Gibson feels it safe to resume business. The Mayor reminds all to continue to maintain social distancing and avoid crowds. Norway Park will remain closed. The public will be notified via social media when the park reopens.
- e. Community Group Sponsored HKT Class of 2020 Social Distance Parade in Norway: Ms. Melika Jackson proposed plans to honor the 2020 senior class graduating from HKT. She says with the coronavirus causing cancellation of traditional celebrations, they wanted a way to show the seniors they are important and are appreciated. Ms. Jackson states rules will be established to maintain social distancing such as participants either riding in cars or on floats. Ms. Jackson has spoken with the Mayor and Police Chief and asks approval from Council to allow the parade to proceed on May 23, 2020, starting at 11:00am. Councilperson Gregg Covington made a motion to allow the parade to take place in Norway on May 23, 2020, at 11:00am. Councilperson Bonnie Fogle seconded the motion. All in favor, so moved. Mayor stated if the Governor should resume his stay at home/work executive order, the request would be revisited.
- f. Court Changes: Court will resume on May 13, 2020, at 6:30pm. Schedule will change to every second Tuesday of each month (at 6:30pm) starting in June. Judge Angela Garrick Martin has been hired as Norway's Municipal Judge. Judge Martin has a strict dress code

which is posted both in the court house and on social media. Mayor Clemons announced a new Facebook page has been set up for Norway Police Department. The page is closely monitored and you may post concerns and questions there.

- g. Town Hall Temporary Business of Operation Change: The Assistant Clerk has requested a change of working hours. Mayor Clemons suggested the hours of operation temporarily change as follows:

Monday, Wednesday, Thursday, and Friday – 8:00am – 3:30pm

Tuesday – 8:00am – 5:30pm

The Mayor reminded everyone the drop box is available when the office is closed.

Discussion followed. Councilperson Travis Golden made a motion to accept the temporary office hours as proposed. Councilperson Gregg Covington seconded. All in favor, so moved. Mayor Clemons said the new hours will take effect Monday, May 11, 2020. The change will be posted to Facebook.

10. Public Comments

Darnell Johnson introduced himself as a candidate for Orangeburg County Sheriff. He stated his platform is based on the rebirth of the agency to include implementing advanced technology. He discussed additional ideas for improvement. Discussion followed. Mayor and Council wished Mr. Johnson good luck on his campaign.

11. Announcements

- a. Winchester Avenue Improvement Project Update, May 5, 2020: Mayor Clemons said NWF Industries will began construction today and the project is slated to run through August. She asks all please be patient; the Town will keep you informed. Again, we hope for minimal disruption of services, but please bear with us as we grow and improve.
- b. Today Orangeburg Council on Aging partnered with Blue Cross/Blue Shield to bring a meal delivery program to Norway. Meals will be available to seniors age 60 and over who reside in Norway. Pickup will be at the Senior Center located at 105 St. John Avenue every Tuesday through June 2 from 2:00 – 3:30pm. Requirements to participate in the program will be posted to Facebook.

12. Executive Session:

- a. A motion was made by Councilperson Gregg Covington to end the conference call and Council go into Executive Session to discuss the Town's burn ordinance and a water customer's account. Councilperson Bonnie Fogle seconded. All in favor, so moved. Executive Session started at 7:58pm.

customer's account. Councilperson Bonnie Fogle seconded. All in favor, so moved.

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b. Motion was made by Councilperson Gregg Covington to end Executive Session.

Councilperson Bonnie Fogle seconded. All in favor, so moved.

c. The following actions were taken during Executive Session:

(1) Further discussion with the Fire Chief will follow concerning the Town's burn ordinance.

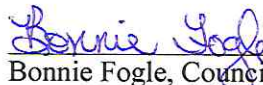
(2) J-Lux Beauty Box has been operating in the Town of Norway without a business license or backflow device for some time. Therefore, Council agreed the Police Chief would issue a citation for operating without a business license. Council further agreed the business's water service would be disconnected due to the lack of a current backflow device report in order to protect Norway and its citizens. Mayor Clemons said service cut-off will occur tomorrow, May 6, 2020, at 8am.

With no further business to discuss, a motion to adjourn was made by Councilperson Gregg Covington and seconded by Councilperson Bonnie Fogle. All in favor, so moved. Meeting adjourned at 8:35pm.

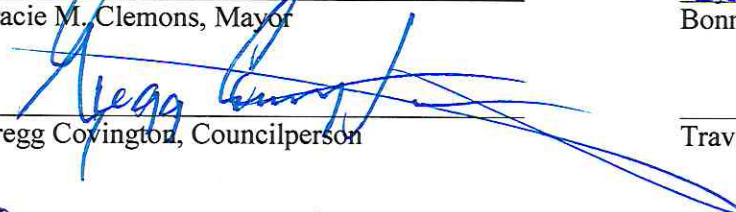
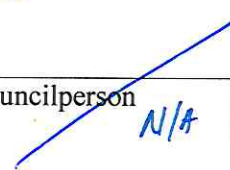
Date Accepted: June 1, 2020



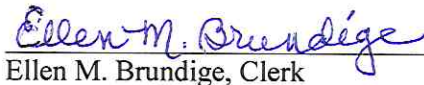
Tracie M. Clemons, Mayor



Bonnie Fogle, Councilperson


Gregg Covington, Councilperson
Travis Golden, Councilperson

N/A Per Mayor
Clemons
7.2.2020



Ellen M. Brundige, Clerk